

Agenda Item

Subject	Meetings and Training Calendar 2024-25	Status	For Publication
Report to	Local Pension Board	Date	15 February 2024
Report of	Head of Governance		
Equality Impact Assessment	Not Required	Attached	No
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1 Purpose of the Report

1.1 To present the Local Pension Board with the 2024-25 Governance Meetings and Training Calendar for review and approval.

1.2

2 Recommendations

2.1 Board Members are recommended to:

- a. Approve the 2024/25 Local Pension Board Meetings Calendar and Outline Work Programme at Appendix A.**
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3 Link to Corporate Objectives

3.1 This report links to the delivery of the following corporate objective:
Effective and Transparent Governance

To uphold effective governance showing prudence and propriety at all times.

3.2 The planned programme of meetings and training events supports the operation of effective and transparent governance arrangements.

4 Implications for the Corporate Risk Register

4.1 The provision of dates for training and development events is a key part of addressing the strategic risk around Member knowledge and understanding.

5 Background and Options

- 5.1 Attached at Appendix A is a schedule of:
- a. Local Pension Board meeting dates for the 2024/25 municipal year and an outline work programme for the year.
 - b. Dates for training and development events for both Authority and Local Pension Board members.
 - c. A summary of dates for all meetings of the Authority, its committees, and the Local Pension Board for the 2024/25 municipal year.
- 5.2 The proposed outline work programme for 2024/25 is based on the requirements previously agreed or requested by the Board and on discussions held with the Board Chair, Vice Chair and Independent Adviser.
- 5.3 The presentation to the Board of the final report from the independent Governance Review (referred to in the separate Governance Update report on this agenda), will be scheduled to take place by June 2024 but is likely to fall outside of the Board's main meeting cycle so it was not possible to include it in the work programme attached.
- 5.4 Cyber security updates will be provided for the Board at regular intervals but these have not been added as separate items in the work programme as it is anticipated that such updates will form part of other reports – primarily the risk register updates – and in some cases where a more detailed report is provided, these will be provided in the exempt (private) section of the agenda as necessary due to the nature of the information being provided.
- 5.5 The programme can of course be updated throughout the year as required to meet the needs of the Board and respond to any changing circumstances as relevant. To facilitate this, there is a standing item on each meeting for the Board to discuss the detailed agenda for the next meeting.
- 5.6 Additionally, pre-meetings for the Chair, Vice Chair and Independent Adviser with Officers are now scheduled to take place around 6 weeks before each Board meeting to enhance the arrangements for agenda planning, action tracking and to ensure that all requirements of the Board will be sufficiently considered and provided for throughout the year.

6 Implications

- 6.1 The proposals outlined in this report have the following implications:

Financial	No direct implications.
Human Resources	No direct implications.
ICT	No direct implications.
Legal	No direct implications.
Procurement	No direct implications.

Jo Stone

Head of Governance & Monitoring Officer

Background Papers	
Document	Place of Inspection